

# SHCA Gym at St. Anne Rules



## Using the Gym

- No glass containers.
- No tape on the floor for any reason.** This includes any type of painter's tape. The floor contractor was very insistent on this. No matter how weak the adhesive is, it still removes some of the finish according to the [Maple Flooring Manufacturers Association](#). Pickleball renters can use their own [Portable Pickleball Court Lines](#) that do not use adhesives.
- Do not apply any treatments of any kind to the floor.
- Mop up any spills immediately. There is a mop in the janitor's closet next to the lady's restroom.
- Do not hang on the basketball hoop rims.
- No skateboards, rollerblades, or bikes.
- No chairs in the gym except for the blue players chairs.
- No smoking.
- No chewing gum in the gym. If you have chewing gum throw it in the trash - do not jam it into a corner somewhere or toss it on the ground outside!
- No dark soled shoes or street shoes.
- Do not use pens or other types of markers to put marks on the gym floor.
- Absolutely no throwing or kicking balls against any gym or hallway walls.
- Only use the service door (where the Key FOB reader is) to enter and exit the gym. Do not use the other exterior doors, including the doors by the plaza playground.
- Do not prop open any exterior doors unless you have someone **ALWAYS** watching that entrance.

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## Closing the Gym

- Throw away all plastic bottles and other trash before you leave. Leave the gym in decent shape for the next user.
- Close all the bleachers.
- There is a microfiber dust mop, broom and dustpan in the janitor's closet next to the lady's restroom to clean the floor if needed. Do not leave swept up dirt piled in a corner.
- Turn off the small floor fans if you use them. Do not unplug them - just use the on-off dial on the back of the fan.
- Make sure to put back the players' chairs and score table - 12 chairs on each side of the score table, two rows on each side, 6 chairs in the back row.
- Turn off **all** the lights in the gym, the restrooms, the hallway where you enter the gym (the light switch is on the wall by the cafeteria door), the hallway by the girl's restroom and the gym lobby.
- If you used the gym speakers turn them off using the switch on the audio cabinet on the stage.
- Make sure you close and lock the entry door (where the Key FOB reader is) and any other external doors you may have opened. Check the doors twice and make sure you lock them.